

## Safeguarding (and Training) @ St Catherine's

Welcome to this aspect of our shared life and ministry. Please send any questions that arise either from the content or generally around this area of our work to [safeguarding@stcatherines-stuttgart.de](mailto:safeguarding@stcatherines-stuttgart.de)

### HISTORY

When the current chaplain arrived in April 2018, it was to be informed that Stuttgart was one of the remaining 2 chaplaincies in all of Germany that had not completed its safeguarding training. That was put right by the end of September that year with a Saturday spent gathered around a diocesan trainer with very nearly all volunteers across a range of roles, taking part in the varying levels of training required.

### 2021

In the 3 years since then three things have happened. There are some roles / responsibilities, that have changed 'hands'. All safeguarding training needs to be renewed every 3 years and that brings us to 2021. A pandemic struck forcing a different modus, which has resulted in training being delivered Online and Virtually.

### TRAINING REQUIREMENTS

Basic Awareness – by anyone who does anything regularly in the Chaplaincy.

Foundation Course – required by any working with young people of any age

Leadership Course – by Wardens and Safeguarding Officer and Team Leader of young people's ministry plus any of the officiating clergy.

### FINDING TRAINING

[www.europe.anglican.org](http://www.europe.anglican.org)

the top bar (dark red colour) gives you **Resources** to click on  
files offered includes one called **Safeguarding**  
files offered here include **Training**

on this page there is an introductory paragraph with the title  
**'Safeguarding Training Framework 2020'**

next title down is

**'Diocese in Europe Training Pathway'**

and here you will find listed the courses available

each section finishes with the line

'The link to the online training is **here**.'

You will need to click the '**here**' to take you to that training.

Once completed it will give you a nice certificate which you can store electronically or print off. Any training completed – please also email [safeguarding@stcatherines-stuttgart.de](mailto:safeguarding@stcatherines-stuttgart.de) so our own record of who needs to do / update what training and when, is always up to date. Thank you.

The very first time you do some of this training (that first click of the 'here' on C0)

The page you are taken to 'Welcomes you to the Church of England National Safeguarding Team's online learning portal'

It asks you to click on the button (in the Church of England colour purple)

**'Create new account'**

click the button

read the list around data protection and click blue button at the bottom

**'I agree to the Safeguarding Training Privacy Policy'**

fill in all the boxes with your information

invent a username and password that you can remember  
the very last box in the 'more details' section is entitled 'Country'  
here you get to choose  
use the little arrows at the right hand side to find **Germany**

last cluster of boxes -  
ignore the question about training institution (leave it as **Not part of a Training Institution**)  
Diocese – again use the little arrows down the side to scroll  
Go to very nearly the end of the list  
**Europe** is what you need to click on  
European Country is **Germany** (use the little arrows to find)  
Chaplaincy – again use little arrows to take you to  
**Germany Stuttgart St Catherine**

Write in what your church role is eg Sunday School Team or leave this blank  
Click blue button '**Create my new account**'

You will never need to do this again  
Every time you log in - the site will remember you !

#### Useful Tip

If you are part way through an Online Course and the doorbell rings and you have to stop  
The next time you log on it will take you to where you stopped – you will NOT need to start from scratch

#### CONCLUSION

Keeping everyone who comes through our doors (virtual or physical) safe, regardless of any qualifiers, is an important part of who we are at St Catherine's. That includes a one-time visitor as much as those who have been part of this family for over 40 years. It includes the full age range and equally the full range of life circumstances, recognising that at some stage of life we all find ourselves vulnerable.

There are other aspects that are important and some of that material you will find on our own website under the menu bar '**Keeping you safe**'. Here you will find the safeguarding policy which our Council revisit annually. Here too you will find communication with the parents of our Young People. Here also are Risk Assessments for events held on our premises (Church and/or Anglican Centre). Occasionally if circumstances warrant it, an extra item will be posted for a while eg advice on how to stay safe online.

Finally – anyone is welcome to do the Basic Awareness C0 online course – but please before you do register an interest in doing so with either [safeguarding@stcatherines-stuttgart.de](mailto:safeguarding@stcatherines-stuttgart.de) and/or [chaplain@stcatherines-stuttgart.de](mailto:chaplain@stcatherines-stuttgart.de)

All other training is available to those who have a specific reason for doing it – please use the same emails to clarify.